

## Education Officer

The Rediscovery Centre is an award winning social enterprise dedicated to leading environmental behavioural change and green living through reuse, education, research and training. Due to a planned expansion and the opening of our new HQ and innovative education centre in Jan 2017, the Rediscovery Centre is currently seeking an enthusiastic and experienced educator to join our growing team.

### Key Responsibilities:

- Delivery of Primary School and Secondary School environmental education workshops in the newly developed Rediscovery Centre
- The delivery of education programmes/workshops/events in Dublin and further afield, as required
- Development of new innovative STEAM education programmes including activity research, activity development and preparation, workbook development, presentations etc.
- Managing volunteers and allocated staff members as necessary
- Supporting the Programme Manager and other Rediscovery Centre staff as needed
- Participating in marketing and promotional events
- Keeping up to date on relevant Child Protection and Health and Safety Issues
- Preparing reports and updates for management and key stakeholders as required
- Keeping abreast of key environmental issues and incorporating knowledge into educational activities
- Being a team player

### Requirements:

The Rediscovery Centre staff are diverse, forward thinking & inspirational leaders in education who continually seek like minded individuals to contribute to & progress the teams activities. The ideal candidate will have a passion for education & the environment, the ability to lead & inspire children and young adults, excellent interpersonal skills, a friendly & professional manner & be a strong team player. A fun & engaging personality and a can do attitude are essential. Good IT skills are an advantage. Flexibility with regard to time commitment is required with the expectation of evening and weekend work.

### Essential

- Third level qualification in science, science communication, teaching or other relevant qualification.
- 2 years experience in the design & delivery of STEAM education programmes & linking these programmes to the national curriculum.
- Excellent communication skills and ability to work with audiences of differing ages and backgrounds
- Flexible approach & strong organizational skills and able to work independently & as part of a team
- Strong administration & IT skills with a proven ability to multi-task and manage a complex work load
- Experience/knowledge of natural sciences and a strong interest in the natural world
- Awareness of Child Protection and H&S issues concerning outdoor/environmental education
- Strong understanding of formal and informal education systems
- Full clean driving licence and use of own vehicle

### Desirable

- Fluency in Irish Language
- Experience of managing staff and volunteers
- Experience of working on research projects.
- Experience of writing funding applications and report writing

### Remuneration:

€28K per annum

**To Apply:**

Please send a cover letter and CV outlining your qualifications, skills, relevant background and interests to [WISER@rediscoverycentre.ie](mailto:WISER@rediscoverycentre.ie), referenced 'Environmental Officer'. The closing date for receipt of applications is 5pm on 2<sup>nd</sup> November 2016, with interviews being held in Ballymun the following week.

The Rediscovery Centre is not able to reimburse any expenses incurred by candidates to attend interview.

